



Address: Unit A, Arc House, 82 Tanner Street London SE1 3GN

Helpdesk: 0204 551 0080

Email: talktous@cds.coop

Tenant gifting policy

Title	Tenant gifting policy
Date Created	July 2024
Next Review Date	July 2027
Author	Temi Awolaja
Approver	Board of Management
Applies to	General Needs Social Tenanted

1.1 In this Policy, 'gifting' is when we give an item to a tenant free of charge and they agree to take responsibility for the item. This Policy outlines our approach to gifting, including:

- When we may gift
- Our gifting conditions
- Our gifting standard
- Tenants gifting to each other.

1.2 This Policy applies to all CDS residents in rented accommodation. It does not apply to shared owners, leaseholders, or client residents.

1.3 This Policy doesn't apply to gifts offered to, or received by, staff or Board members from residents. It doesn't apply to gifts offered as compensation (such as flowers), in line with our Compensation Policy.

1.4 When we use 'you' or 'your' we mean tenant(s). 'We', 'our' and 'us' mean CDS.

2.1 **When will we gift items?**

2.2 We may gift items in the following circumstances:

- When you move into your new home and the previous tenant has left items that meet our gifting standard, and you want these items
- When a hardship application has been successful, and items purchased
- When we have provided an adaptation and you have chosen to take on responsibility for the maintenance – see our Adaptations Policy.



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- In exceptional circumstances, when we provide equipment to monitor anti-social behaviour (ASB) and:
 - it wouldn't be practical or cost effective to redeploy the item
 - we consider the continued use of the equipment may have longer term benefits (such as preventing or deterring ASB).

3.1 **What are our gifting conditions?**

3.2 We'll only gift items that meet our gifting standard, see section 4 below.

3.3 We'll only gift you an item if you sign a Gifting Disclaimer. This records our intention to give the item to you free of charge, and your acceptance of responsibility for the item.

3.4 When we offer to gift you an item, it's your choice to accept it. If you don't accept it or you refuse to sign the Gifting Disclaimer, we won't give you the item. If the item is already in your home, we'll remove it.

3.5 When you move into one of our homes with an adaptation already installed, we may gift you this adaptation. This may form part of the housing offer if the council has given you priority for the home because you need the adaptation.

4.1 **What is our gifting standard?**

4.2 We'll only gift items if they meet the following standards:

- They must be safe to use
- They must be structurally sound
- Floor coverings including carpet must be clean, free from rips or tears and well fitted. We'll only gift carpets from pet free homes.
- Soft furnishings must be free from rips or tears and carry a fire safety label in line with [The Furniture and Furnishings \(Fire\) \(Safety\) Regulations 1988](#)
- Gas appliances must be brand new with a manufacturer's guarantee.
- Electrical items must be brand new with a manufacturer's guarantee or deemed to be in good working condition. We'll complete portable appliance testing (PAT) on all electrical items that aren't brand new before gifting them.

5.1 **Can a tenant gift an item to another tenant?**

5.2 You can gift items to another tenant when you're moving out and want to leave them for the new tenant, usually as part of the mutual exchange process.



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5.3 It is your responsibility to check the new tenant wants the items. We recommend you ask them to sign a disclaimer to confirm they accept responsibility for the items. Arrangements between tenants are private and we won't get involved in any disputes.

6.1 **Review**

6.2 We'll review this Policy to address legislative, regulatory, best practice or operational issues.

7.1 **Equality**

7.2 CDS will ensure that this policy is applied fairly and consistently and will not directly or indirectly discriminate against any person or group in line with equality laws and principles.

8.0 **Associated policies and procedures**

Voids and Letting policy /procedure

Aids and Adaptation policy

ASB procedure

Repairs policy

Version control

Date	Amendment	Version control
January 2025	Policy created	V1.0